## **Hours Not Worked Human Resources** 2/24/2014

Measurement method		Why measure?		What is our goal?	
Monthly sum of hrs employees were not at work performing normal job functions (excludes vacations and paid holidays)		Better understand culture impact on employee attendance		Meet the national standard of 2% of non- worked hours compared to hours earned	
How are we doing?					
Feb2013-Jan2014 12 Month Goal	Feb2013-Jan2014 12 Month Actual		Jan2014 Goal	Jan2014 Actual	
592	562		48	30	
Hours	Hours		Hours	Hours	
			Performance Stoplight Key		
			Red Light = Off Goal		
			Yellow Light = Approaching Goal		
			Green Light = Meets Goal		
			No Lights = No Goal/No Data		





